

## Minutes of the Silverspring Community Association (SCA)

Tuesday, April 4th, 2017

Silverspring School Staff Room

### Attendance:

Kathy Brander (MAL), Kyla Earle (President), Jennifer Anderson (Membership), Leanne Schellenberg (City), Norman Hain (Rink), Karmen Maslin (Secretary), Leanne McLean (Booking Coordinator), Erin Elsasser (Social), Kyla Clark (Indoor), Craig Smith (MAL), Brian Webb (Basketball), Jeff Lindsay (Past President), Tammy Fitzpatrick (Media), Mona Mostafa (Indoor)

1. **Call to Order:** Kyla E. called the meeting to order at 8:03 pm. Meeting principles read.
2. **Approval of the Agenda:** Motion made by Norm, seconded by Brian. Carried.
3. **Adoption of the minutes from February:** Motion made by Brian, seconded by Tammy. Carried.
4. **Business Arising from Minutes:**
  - a. Bridge City Chickens: Kyla E. submitted a letter as stated in prior month's minutes. Pilot project was rejected by city council.
  - b. Contact with local schools: Cary sent an email update to all executive members on April 4<sup>th</sup>. Cary to send monthly reminders to both schools and will request that they send their reports to the President email address.
5. **Chair's Repot:**
  - a. Fall Craft sale inquiry: Mother Theresa school used to coordinate. Inquiry as to whether or not the SCA would like to coordinate in future? Not much interest.
  - b. City Networking tradeshow: Kyla E., Jennifer and Mona attended in March. Strategic planning session in the AM and networking in the PM. Lots of ideas such as a community bike rodeo, bingo night, CHEP workshops for canning, Run Jump Throw Wheel program with demos, etc. Kyla E. suggested the SCA consider forming a committee to develop a strategic plan for the community association. This is similar to a suggestion provided by the Past President and could provide guidance for this group over the next 5 years. A committee will be formed by the last meeting in June so that one can be developed over the summer. Purpose is to provide some focus for the group, assist in decision making, and assist in considering changes that may be required due to changing demographics.
6. **Treasurer's Report:** Actuals to end of March was circulated by Kyla (copy not included in this email for security reasons-please request from Danielle if you would like to see a copy). Memberships increased slightly, Fun Day expenses paid out, waiting on additional soccer funds. Motion to adopt Treasurer's report made by Jeff, seconded by Jennifer. Carried.
7. **New Business:**
  - a. Grant application updates: Leanne collected stats and all is good.
  - b. Spring cleanup: The SCA will set up a table by the schools on April 22<sup>nd</sup>, Earth Day, to distribute garbage bags, gloves and sharp containers to the community for a spring

cleanup. Erin and Jeff to coordinate. Ideas of where to go in our community will also be provided.

8. **Coordinator Reports:** Reports were distributed electronically by Kyla E on April 3<sup>rd</sup>. Motion to adopt by Leanne and seconded by Craig.
9. **Community Consultant Report:** Monthly report emailed by Leanne on March 31<sup>st</sup>.
  - a. Volunteer appreciation – Amazing Race.
  - b. Grant due dates are fast approaching
    - i. Annual operating grant due April 30 - Kyla
    - ii. Rink Grant due May 15th- Norm
    - iii. Cost as a Barrier Grant due April 30<sup>th</sup> - Kyla
  - c. Indoor coordinator workshop April 25th
10. **Announcements:** Next meeting is *Tuesday, May 2<sup>nd</sup>, 2017* at the Silverspring School staff room at 8 pm.
11. **Adjournment:** Meeting adjourned at 9:00 pm.