

## **Minutes of the Silverspring Community Association**

### **Monthly Meeting of the SCA**

**October 27, 2015**

#### **Mother Teresa School Library**

**Attendance:** Jeff Lindsay, Kyla Earle, Tim Kurtenbach, Jennifer Anderson, Kyla Clark, Cary Dziadyk, Tammy Fitzpatrick, Nadine Bourque, COS Community Consultant: Leanne Schellenberg

1. **Approval of Agenda** Tim, seconded by Nadine
2. **Adoption of minutes** from September 22, 2015 Motion by Tammy, seconded by Kyla C.
3. **Treasurer's Report:** Updated; Expenses are up to date.
4. **Business Arising from Minutes:**
  - a. Review of Activity day: **Action:** Sign and/or send thank you cards to sponsors
  - b. Park Project: Tenders have gone out to contractors and bids were all too high so the city is waiting until spring (MARCH) to re-tender the contracts in anticipation that bids will be lower as contractors will be looking for work
  - c. Exec Social- Best Ever
5. **New Business**
  - a. Basketball: Has been some issues regarding gym bookings and confusion between communities regarding team names/placement of kids. All seems to be functioning but lessons for the future.
  - b. Resignation of officers: Jennifer Anderson resigns as MAL Motion by Tim, seconded by Cary
  - c. Election of officers: Jennifer Anderson nominated for Membership Co-ordinator: approved by acclamation
  - d. Spirit of Christmas: **Action** Kyla to contact Bryan Conrad to see what Ebenezer would need for upcoming concert. Budget of \$250.00 to spend. Looking into community association performance at Spirit of Christmas.
6. **Chair's Report**
  - a. No correspondence to report

## 7. Coordinator Reports

- a. **Website:** Registration went well. St. Solo has new job ticket system- submit a job ticket for an error, and then they will determine whether the issue is on their end or ours and we will be billed accordingly. Tammy has suggested we include a monthly budget item for website maintenance. **MOTION:** made by Tammy to include yearly maintenance budget for website up to \$1,400.00 until May 2016, seconded by Tim. Motion passes.
  - b. **Newsletter:** Still no newsletter co-ordinator. Four people have expressed interest in advertising in our newsletter; however, with no co-ordinator we will not pursue this. The association will not be distributing a November newsletter. Instead an email blast, and submission to the school's newsletters will be used to direct people to our website or the leisure guide to find out about winter programming.
8. **Community Consultant report:** Leanne Schellenberg Circulated report. Discussed the possibility of electronically transferred funds (ETF) to deposit any grant or operational monies into SCA account. Sask Lotteries Grant Workshop Nov. 23 or 25<sup>th</sup>. Grant deadline January 31, 2016
9. **Announcements:** all future board meetings will be held at Mother Teresa School. Next meeting November 24<sup>th</sup>
10. **Adjournment:** Motion by Nadine, seconded by Tammy