

Minutes of the Silverspring Community Association

Monthly Meeting of the SCA

November 24, 2015

Mother Teresa School Library

Attendance: Jeff Lindsay, Tim Kurtenbach, Kyla Clark, Tammy Fitzpatrick, COS Community Consultant: Leanne Schellenberg, Erin Elsasser, Norm Hain, Danielle Humble, Kathy Brander

Approval of Agenda by Norm, seconded by Tim

1. **Adoption of minutes** from October 27, 2015 Motion to adopt by Danielle, seconded by Erin
2. **Treasurer's Report:** Submitted by Danielle.
 - Suggested to do shared programming billing at end of applicable season rather than end of winter programming to spread out the admin work
 - Suggested setting a deadline for class teachers to submit their time for payment and to specify that all cheques will be mailed unless they specifically ask for pickup.
 - Motion to adopt by Tim, Tammy seconded.
3. **Business Arising from Minutes:**
 - a. Park Project: Waiting for March for when tenders are redistributed. We do have the opportunity to single source with Hendersons. Cary will be working with the COS to provide options on single sourcing to the board.
 - b. Spirit of Christmas Donation- Kyla contacted Brian and we will be donating \$250 to support the provision of the event.
4. **New Business**
 - a. Correspondence with City Police.
 - Tim has been in contact with our Police Liaison and their supervisor regarding Community Watch and Citizens On Patrol Programming. Tim also did extensive research regarding publicly available stats that he will link to our Facebook page for community members to review. There are some upcoming opportunities for the community to meet with the police in the New Year and Tim will distribute that information as he obtains it.
 - b. Neighbourhood Watch Group Development
 - i. Community Interest
 - Silverspring currently has a registered Community Watch but no Citizens on Patrol
 - At this point the interest and discussion on our Facebook page needs to be leveraged with local community members, authorities and leaders to move create action.

ii. Potential special meeting to initiate group

-Kathy B and Tim to meet with police, work to facilitate a community meeting. They will gauge community interest and find what resources for organizing a meeting are available.

-It was agreed that the SCA would not operate a Community Watch program but the SCA can be the group to use our resources and contacts to help organize the community to develop a program.

c. Rink Budget

i. Review of budgeted work items and their status

-Boards have been painted but much of budgeted items have been scaled back.

-No heater improvements will be made this year.

ii. Rink Supervision- Norm will gauge demand and find volunteers as needed.

iii. Volunteer Support – Volunteers needed. Mike Elsasser will be contacting Norm to volunteer.

d. Review of Winter Registration Details

-Programming set and dates scheduled. Reminder for fall to start online registration on weekday to ensure tech support.

i. Reminder of Exec early access and program reimbursement – reminder provided.

e. Facebook Page Conversations – Conversations need to be focused on constructive, community based information. Katelyn will be asked to review other CA pages and create a blurb regarding the intent of the group and expectations for involvement.

5. Chair's Report

- a. Babysitter registry updated and ready for website
- b. Updated SCA address with Kidsport

6. Coordinator Reports

- a. Motion to accept reports as submitted by Tim, seconded Norm.

7. **Community Consultant report:** Coffee with a cop is upcoming. Once confirmed by Leanne we will post info on our Facebook Page

8. **Announcements:** Next Meeting Jan 26, 2016

9. **Adjournment:** Motion by Tim, seconded by Norm.