

## Minutes of the Meeting of Silverspring Community Association

September 19, 2011

**Attendance:** Robin Spence (President), Carmen Allen (Secretary), Nadine Bourque (Indoor Coordinator), Bob Stadnichuk (Civics), Peter Brown (Soccer Coordinator), Cindy Manderscheid (Basketball Coordinator), Lanette Kuchenski (Treasurer), Ian Evertman (Rink Coordinator), Gita Malik (MAL)

\*\* Rick Garman (Mother Teresa School), Don Vogt (Mother Teresa School), Arlene Lazecki (Silverspring School), Dylan Czarnecki (Area Recreation Consultant), Kevin Gulka (visitor)

### 1. Call to Order:

Robin called the meeting to order at 7:00 p.m.

### 2. Approval of the Agenda:

Motion made by Bob and seconded by Lanette to approve the agenda. Carried.

### 3. School News:

*Silverspring:*

- Arlene reported that there are 547 students enrolled at Silverspring School. This is the second highest enrollment recorded at Silverspring School and it has resulted in the addition of one class this year. A successful Meet the Staff event was held last night. Cross-country running has begun, volleyball begins soon, and the Terry Fox assembly and walk will be held on Thursday. Initiatives this year will focus on literacy (with an emphasis on writing in kindergarten through Grade 8) and Healthy Bodies Active Minds (HBAM) including an intensive fitness program from Grades 4-7.

*Mother Teresa:*

- Rick reported that there have been several gatherings at Mother Teresa School, starting with the opening mass; the Welcome Back BBQ including the school's 10-year anniversary celebration and the school division's centennial celebration program; and Meet the Staff Night. Cross-country running has begun as well. The school's learning implement plan is currently focusing on writing. Rick introduced the school's new Vice Principal, Don Vogt.

### 4. Adoption of the Minutes:

Motion made by Cindy and seconded by Nadine to adopt the minutes of the meeting of June 21, 2011. Carried.

### 5. Director of Finance Report:

Lanette presented a statement of profit and loss as of August 31, 2011. There was some discussion about the SCA refund policy and that it would be beneficial to have it posted on the website so that it is accessible to everyone. She has received two cheques for late registrations. Lanette circulated some invoices to see which sport they might belong to, including one from Besco Storage.

Motion made by Lanette and seconded by Peter to accept the finance report. Carried.

## **6. Business Arising from the Minutes:**

### *(a) Fun Day in the Park – Follow-Up*

Robin stated that Fun Day in the Park, held September 10, was a success and she read Brian's report about the event (report attached). He would like to schedule and publish entertainment times in advance so that attendees would know what time particular activities will be taking place. He is also suggesting the possibility of making this an evening event, including the addition of a live band.

### *(b) Rink – Artificial Possibility*

Robin presented the possibility of an artificial/synthetic surface for the skating rink. In general, the costs have come down since the SCA considered this possibility a few years ago, and the approximate current cost may be about \$10/square foot. Ian added that new boards and fence will be needed in the near future as well. The SCA receives a rink operating grant of about \$400 yearly. A rink improvement grant, if received, would be \$3500.

## **7. New Business:**

### *(a) Silverspring Representative to Aurora Soccer Board*

Kevin Gulka is the Silverspring representative on the Aurora Soccer Board. He serves as the link between the zone and our community. As Kevin will be stepping down from this position after the October meeting, he is seeking a new representative from Silverspring. This is a variable-term position and the Board meets once a month on a Tuesday. He stated that our Silverspring interests need to be represented because there are ongoing issues that have the potential to affect our neighbourhood, such as Hollandia Zone wanting to encompass Silverspring.

### *(b) Registration Follow-Up*

Nadine stated that Indoor Registration went smoothly. Fifty people attended. Some did not realize they could register at home. Some wanted to pay with cash. Some wanted assistance with the registration process. A total of \$940 was collected from the sale of memberships and registrations. There were questions regarding the reason for two membership renewal e-mails being sent. There was one complaint that cheques were not being accepted at registration night.

There has been some difficulty in securing a Zumba instructor, but an instructor was found today. The City found an instructor for ABC Sports today. Youth floor hockey and youth dodgeball were cancelled due to lack of registrants.

There was discussion about whether insurance coverage for program participants and contracted instructors is necessary.

**8. Chair's Report:**

No report.

**9. Coordinator Reports/Correspondence:**

(a) *Indoor* – See 7(b). Report attached.

(b) *Registration/Membership* – See 7(b). Report attached.

(c) *Rink* – No report.

(d) *Communications* – No report.

(e) *Touch Football* – Report attached.

(f) *Soccer* – Peter reported that registration was complete on September 12. A total of 100 children are registered, and there will be 10 teams. The equipment is organized. Coaches have been lined up and they will be meeting shortly. The soccer times have been set up as well.

(g) *Softball* – No report.

(h) *Civic* – Bob mentioned that the undeveloped area between Kristjanson Road and Central Avenue will not be rezoned by The City.

(i) *Social* – See 6(a). Report attached.

(j) *Basketball* – Cindy stated that there are 57 players (5 teams), which is the same as last year. It has been difficult to find Silver Spring coaches. She has not yet explored the possibility of new uniforms, but she knows that it was previously recommended to replace the old uniforms.

(k) *Youth* – Lanette reported that a \$250 grant has already been issued (received from The City as part of the Fall Youth Program Funding) and \$250 should be coming after an event report is sent to The City.

Motion made by Gita and seconded by Nadine to accept the coordinator reports as presented. Carried.

**10. Area Recreation Consultant:**

Dylan circulated and discussed the highlights of his report. He also stated that the Cost as a Barrier Grant (from The City) would be one way to deal with NSF cheques. This grant would cover registration fees as well as bank charges that the SCA encounters from trying to deposit NSF cheques written for program registrations.

**11. Announcements:**

The next meeting will be at 7:00 p.m. on October 18, 2011, at Mother Teresa School.

**12. Adjournment:**

The meeting was adjourned at 8:24 p.m.

## **Social Coordinator's Report**

Re: Fun Day in the Park

I have many ideas for next year, and am willing to take it on again. Here are some ideas I have for next year:

- What I would like to do is develop a schedule of entertainment events and publish their times in the newsletter
- I would like to suggest that we do it as an evening event, something like:
  - o From 4-7
    - Bouncy rooms
    - Entertainment events
    - Petting Zoo
  - o Starting at 6
    - BBQ
  - o Starting at 7
    - Live Band
- I want to keep things closer together next year
- I will ask the association about what evening we should do?
- Need to pick a day asap, and start booking stuff this year, as it gets booked up pretty early

And a BIG Thanks everyone for your help!!!

Bryan Witt

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## **Indoor Coordinators' Report**

Registration:

- went quite well, numbers were down a lot from last year's fall in-person, only about 10 in line at a time or less so online is catching on
- about 5 classes were full before in-person took place
- thanks for all the help
- more concise e-mails will be sent out next year reminding those to renew their membership online without the part about the 2 emails being sent back in response to the renewal as this caused some confusion
- will be changing the button on the website from 'Membership Renewal' to 'New Memberships or Renewal' to ease confusion
- only had one major complaint about the 'no cheques' rule which is clearly stated on the website

#### Indoor Programming:

- as of today there are 17 programs full
- we will probably be cancelling both dodgeball classes due to low numbers
- Issues with instructors - none for Sports ABC's and no parents wanted to step up until last minute; Zumba instructor that we had lined up did not return our calls or e-mails so struggling to fill this position (may have one lined up as of today); there are 26 participants in the second time-slot class and if we can secure the instructor for two classes the other one will probably have close to 25 participants so very popular

That is all I have for now. If one of the coordinators comes to the meeting tonight they may have a few more comments to add.

Jacine Casey

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#### **Touch Football Coordinator's Report**

1. I have done the change over from Charlene Wallace/Shane Reider and have all the equipment in my garage.
2. We have 8 teams over 3 divisions. The Colt (Gr 1-2) and Stampeder (Gr 3-4) divisions have 3 teams each and the Hilltop division has 2 teams.
3. We had 5 late registrations.
4. All equipment is to be returned to my house no later than Oct 19th and I will have the equipment ready to put in storage when ready.
5. Nothing else to report.

Donovan Swinnerton