

Softball Coordinator

Role:

Organize and Co-ordinate community softball in cooperation with Saskatoon Minor Softball and Zone 1 Hustlers.

Responsibilities:

1. Mid January , set softball prices with surrounding community associations.
2. Send registration information to website coordinator so they can begin online registration. (dates registration open, prices, etc.) Usually starts Feb 1st.
3. Post on FB page and submit info to schools for their newsletters.
4. Have school gym booking coordinator book gym time at MT school gym. (see Cary for info here)
5. Blastball is co-ed, Rookie and Mites teams are either boys or girls.
6. Pull off registrant reports from the SCA website. Make teams and find coaches. (we have a great group of families for Softball and there is usually no trouble finding coaches as they sign up to coach when they register their children).
7. Meet with Zone to go over team numbers and move players around if we do not have enough for a team, etc. Keep track of these transfers as you will have to invoice the Community Association they came from as well as know where our SS players went so that when their invoice comes in, you can approve it. Meeting with the Zone is mandatory.
8. Register teams with the Zone. They will send you emails asking for the information.
9. Go to storage room to get all equipment together.
10. Distribute uniforms, balls, equipment, etc. to coaches. (3rd week of April). Keep track of what you are handing out so that when it comes back at the end of the season you know what you gave out.
11. Hand in budget to treasurer before AGM. Prepare a small summary of your year to the SCA president for AGM as well.

Time Commitment: Moderate

- Term of office is two years.
- Monthly Executive Meetings.

Skills Preferred: Organization Diplomacy
 Scheduling Commitment