

Minutes of the Silverspring Community Association

Tuesday, October 2nd, 2018

Silverspring School Library

Attendance:

Tammy Fitzpatrick, Jeff Lindsay, Karmen Maslin, Kyla Earle, Jen Anderson, Danielle Humble, Erin Elsasser, Sue Foreman, Adam Day, Eli Wachniak, Devona Saul, Kyla Clarke

1. **Call to Order:** Kyla E called the meeting to order at 8:05 pm. Kyla read the SCA principles
2. **Approval of the Agenda:** Karen Farmer has been ill and therefore no city report was submitted. Motion to approve agenda made by Adam, seconded by Devona. Carried. Introductions of our new members were made.
3. **Adoption of the minutes from June 5th, 2018:** Motion to adopt made by Erin E., seconded by Tammy. Carried.
4. **Business Arising from the Minutes:**
 - a. Budget revisions by Coordinators should be complete. Could not sign in to Google excel sheet – needed a google account. Some updates were made.
 - b. Printed Newsletter update – Hand delivered before the AGM on September 8th. Erin reported that all streets were covered except for some of the townhouse complexes. Not certain of the numbers within those complexes. Volunteers were good.
5. **Chair's Report:** Nil
6. **Treasurer's Report:** Danielle distributed financial as of the new fiscal year beginning July 1st. Rider Day AGM revenues not included but have received some indoor program revenue. Eli has requested if it would be possible for Danielle to send an electronic copy of the budget to Adam and Eli a few days prior to each monthly meeting. This will depend on the timing of month end dates and how close it falls to the meeting date. Updates from the Google excel sheet still to be made for the current fiscal year. Motion to adopt: Tammy. Seconded by Devona. Carried.
7. **New Business:**
 - a. Operational Expenses vs Operational Grant – Actual expenses for insurance and accounting fees are greater than the grant. To discuss with city rep, Karen.
 - b. Intra-Community BBQ at the Forestry Farm Park next spring? Kyla E. stated that Erindale will once again be organizing next spring, preliminary date is June 2, 2019. They have asked for our participation again. Kyla E. will ask for a description of what the expectation will be for our community association – looking for specifics with volunteer numbers, level of participation, financial, etc. The organizing committee will be looking at applying for a Sask Lotteries Grant for the 2019 BBQ.
 - c. Drop in policy for indoor programming – Last year we did allow drop ins to our various indoor programs and the instructor was allowed to pocket the additional revenue. Discussion centered around whether or not we should we continue this policy or look at other options such as selling bulk tickets or a punch pass? It was decided that we would let the registration period happen and then softly promote drop in options after the registration deadline. Aim to begin with the winter programming in January. Kyla E. brought forward a proposal to hire her for \$100 to update the shared programming process. The proposal has been sent to all Ward 10 indoor coordinators, 5

community associations in total. Her work will eliminate significant manual work formerly required of the volunteers. Jeff will give the bylaws to Eli to review and it was requested that Kyla bring her formal proposal to the next meeting.

8. **Coordinator Reports:** Reports were emailed by Eli on September 30, see attached. Rink – snow blower requires servicing, including a new carb. Jeff made a motion to allocate \$500 in total for maintenance of the snow blower, Kyla C seconded. Jeff is also looking at coordinating the donation of curling rocks to the SCA by the University. Kyla E. will inquire about the ball equipment we loaned to Willowgrove. Discussion around making a donation to the crossing guards at Mother Theresa – Danielle H confirmed that we just made a \$300 donation to them in May 2018. Motion to adopt the coordinator reports made by Eli, seconded by Jeff. Carried.
9. **Announcements:** Next meeting is November 6th at 8 pm, Silverspring Library.
10. Meeting adjourned.