

## **Minutes of the Silverspring Community Association**

**Tuesday, November 6, 2018**

Silverspring School Library

### **Attendance:**

Eli Wachniak , Kyla Earle, Jen Anderson, Adam Day, Brian Webb, Craig Smith, Norm, Karen Farmer

1. **Call to Order, Reading of Meeting Principles:** Eli called the meeting to order at 8:06 pm and read the SCA principles.
2. **Approval of the Agenda:** Motion made to approve the agenda made by Kyla and seconded by Adam. Carried.
3. **Adoption of the Minutes from October 2, 2018:** Motion made adopt the meeting minutes made by Brian and seconded by Adam. Carried.

### **4. Business Arising from the Minutes**

- a. Operational Expenses vs. Operational Grant
  - \$2100 Operational Grant plus \$1200 Program Grant equates into \$3200 of grant funding for running programs
  - \$1000 Rink Grant on top. Insurance cost is \$3300 per year
  - Karen mentioned she thought most community associations pay around \$1000 per year for insurance and recommended to not get Director insurance as very few associations use this insurance
  - It was thought that the insurance we are getting is the same as what EACCA has. Karen to investigate how much other associations are being billed for insurance
  - Financial review is \$2000 per year. Look into what SFGCA is doing. Karen will get more information
  - Investigate the potential to get a more reasonably priced community minded accountant to complete the financial review.
  - Karen would like an email with our operational costs and what our grant allocations are.
  - Follow up with Danielle for additional financial information.
- b. **Shared programming proposal** – Kyla withdrew her request from the SCA association for fees related to consulting for Shared Programming. Kyla's request for consulting fees remain with the other 4 associations participating in the Shared Programming.

### **5. Chair's Report/Correspondence**

- Manhole on Konihowski Road at Carr on Facebook – Zach Jeffries is aware of the concern

- Kids laying in the street – Kyla corresponded with the principals at both schools, who then spoke with the students. In situations such as these, the police should be contacted so they are aware and can pay attention to the neighborhood. Call police at 306-975-8300 - this number can be posted if reports surface on Facebook again.

## **6. Treasurer's Report**

- \$350 in revenue from Memberships, Indoor Programming and Advertising
- Expenses included snow blower maintenance and fuel, website hosting fees and Fun Day
- It is not certain if the budget presented was the actual budget with the updated budgets – need to confirm the actual budget with Danielle

## **7. New Business**

- a. Intra-Community BBQ at Forestry Farm Park spring 2019
  - Adam attended meeting with EACCA and SFGCA
  - June 2, 2019 has been reserved at the Forestry Farm
  - Suggestions for a \$5 fee for those not part of one of the associations
  - Sask Lotteries Grant application to be signed off on by all participating associations
  - Loretta from SFG will write the grant letter
  - EAC kicked in \$3000 last year
  - Total budget for the 2018 event was \$9000
  - Will be asking Evergreen and Willowgrove groups to join for 2019, which is expected to increase the budget to \$12000
  - Recommended that sponsorship be introduced in a tiered system
  - Entertainment should not be at a cost and should focus on programming being offered
  - Recommended to establish a BBQ fund so it can roll over year after year
  - Will look to Zach Jeffries and Darren Hill for funding
  - Free parking to be removed for 2019
  - Budget documents are expected to be provided by EACCA
  - At this point financial contribution has not been determined
  - Idea of paying for the BBQ was not an option – donations will be welcome
  - Kyla has a summary she prepared for the 2018 event which she will forward to Karen and Adam

## **8. Coordinator Report / Correspondence**

- a. Discussion and Decisions as required by Coordinators
  - Reports were emailed by Eli on November 4, 2018

- Basketball – transfers in and out so there will be invoicing to go out for those transferred in and we will be receiving invoices for those we transferred out.
  - Rink – shed was vandalized on October 12. The door still needs to be fixed – Jeff was going to fix it. The snow blower was not stolen as initially thought – it was out being serviced.
  - Idea to share the snow blower with the school in exchange for storage – might not be logistically feasible over Christmas and Feb breaks.
- b.** Motion to adopt Coordinator Reports as Submitted - Motion made to approve the coordinators reports made by Craig and seconded by Brian. Carried.

**9. Community Consultant Report – Karen**

- a.** Report was emailed by Karen on November 6, 2018
- Karen provided a rink check list to Norm and a video produced on how to take care of a community rink.
  - EACCA received a \$3000 bill from Centennial High School for program rentals (\$30/Hour)
  - Space bookings will be coming up soon
  - Youth Grants – application deadline is November 15

**10. Announcements:** Next meeting December 4<sup>th</sup>, Pleasure Way Pub in the Soccer Centre at Centennial High School at 7:00pm

**11. Meeting Adjourned at 9:05 pm**