

## Minutes of the Silverspring Community Association

Tuesday, May 1<sup>st</sup>, 2018

Silverspring School Resource Room

### Attendance:

Leanne McLean, Karen Farmer (City rep), Karmen Maslin, Kyla Earle, Kathy Brander, Jen Anderson, Kyla C, Danielle H

1. **Call to Order:** Kyla E called the meeting to order at 8:10 pm.
2. **Approval of the Agenda:** Motion made by Jen, seconded by Kyla C. Carried.
3. **Adoption of the minutes from April 10<sup>th</sup> 2018:** Motion to adopt made by Kyla C, seconded by Jen. Carried.
4. **Business Arising from Minutes:**
  - a. WUHCA and ECA softball equipment – equipment has been loaned out to Willowgrove, who in turn has provided us with a \$100 deposit. Evergreen will be doing the same. May look at the possibility of selling the softball equipment next year (before it gets too old), depending if we have a coordinator/teams.
  - b. Grant application update – Karen needs the rink grant, she will follow up with Norm. Danielle will provide copies of the insurance and the review engagement/financials to Karen. Kyla E will provide a copy of the Profile Report to Karen.
  - c. June BBQ – Committee met again on Friday, April 27<sup>th</sup>. Will require approximately 40 volunteers, 1 hour time slots. Online volunteer sign up will go live this week. Goal of recruiting sufficient sponsorship to cover the food costs. Will look at the possibility of providing a morning Yoga session, led by one of SCA's yoga instructors.
  - d. Plant night update – Approximately 20 have registered so far, half using our new website.
5. **Chair's Report:** No correspondence.
6. **Treasurer's Report:** Danielle H distributed.
  - a. Jen A made a motion to adjust the coach's thank you gift cards according to session, due to the significant difference in time (4/5 months versus 2 months). Keep at \$50 for fall/winter sessions, adjust to \$20 for spring sessions. Kyla C seconded. All in favor, carried.
  - b. Spring is typically when we allocate our donations.
    - i. Historically we have given donations to both Silverspring and Mother Theresa schools for operation of the crosswalks. It was decided that Silverspring would not receive a donation this year because they no longer provide crosswalk services and Mother Theresa will receive a \$300 donation.
    - ii. Ebenezer Church to receive \$250
    - iii. St. Joe's will receive a \$250 donation for providing storage

Kathy adopted the treasurer's report and Leanne seconded. All in favor.
7. **New Business:**
  - a. Current state of board – Karen provided a few ideas on recruiting new volunteers. Discussion ensued around promotion possibilities at the upcoming plant night, what to

do for the upcoming AGM in September (ie. football game), and at one of Zach Jeffries coffee talk sessions.

8. **Coordinator Reports:** Tammy's website report is the only one submitted, see attached. Motion to adopt coordinator reports by Leanne and seconded by Kathy. Carried.
9. **Community Consultant Report:** Karen distributed and read through her monthly report.
10. **Announcements:** Next meeting is *Tuesday, June 5th, 2018* at the Silverspring Resource room at 8 pm.
11. Meeting adjourned at 9:15 pm.