

## Minutes of the Silverspring Community Association

Tuesday, January 9<sup>th</sup>, 2018

Silverspring School Resource Room

### Attendance:

Jennifer Anderson, Tammy Fitzpatrick, Erin Elasser, Danielle Humble, Jeff Lindsay, Karen Farmer (City rep), Karmen Maslin, Norman Hain, Kyla Earle, Leanne McLean

1. **Call to Order:** Kyla E called the meeting to order at 8:03 pm.
2. **Approval of the Agenda:** To add approval of website expense for archiving to new business. Motion made by Leanne, seconded by Norm. Carried.
3. **Adoption of the minutes from November 21, 2017:** Motion to adopt made by Tammy, seconded by Jen. Carried.
4. **Treasurer's Report:** Danielle circulated actuals to January 8, 2017. Main change from last meeting is revenue and expenses reported for indoor programs. Danielle confirmed that the school donation was made, cheques written in September 2017. Reminder for executive members to utilize their \$50 reimbursement. Motion to adopt Treasurer's report made by Jeff, seconded by Tammy. Carried.
5. **Business Arising from Minutes:**
  - a. Go Out and Play Challenge – Kyla E researched and began completing the registration form. Form was very challenging to complete, asking for a multitude of information. She discovered that the program is meant for a specific project with a budget, listing of suppliers, timeline, etc. SCA will look at next year, if a specific project is chosen.
6. **New Business:**
  - a. Plant night – Possibly replace the paint night previously done last year. Jeff is looking into the possibility of partnering with a company which takes care of the organizing - \$60 plus tax per person with \$15 going to the Community Association. Minimum of 30 people required. Would like to host within our community. Jen requested that we charge members \$60 and non-members \$70 – each member can bring a friend for \$60. Discussed timing, looking at March. Jeff will look into further.
  - b. Winter Fun Day: Discussed potential dates, possibly Sunday, February 25<sup>th</sup>. Look into some sponsorship possibilities with Canadian Tire. May also look at hosting an entirely different winter focussed event. Jeff to pursue.
  - c. Turkey/Ham Bingo for Easter: Jeff will contact Carrie regarding the bingos put on by Mother Theresa School.
  - d. Additional Website Expense for archiving: Tammy explained the situation in December with registration for the winter programs around the corner. There were approximately 4500 accounts from our old system which needed to be archived so that we could start fresh with our new system. Request of an additional \$300 paid to SJM Consulting for archiving. Seconded by Norm.
7. **Chair's report:** Basketball issues with the school and a coach involving the booking of gyms this past fall. Kyla E will draft a letter which will be sent to all volunteer coaches and indoor program

instructors stating that the school has final say. SCA will make a practice to NOT sub-let our bookings to other associations and groups going forward.

8. **Coordinator Reports:** Website and Indoor reports were distributed electronically by Kyla on January 9<sup>th</sup>. Tammy reiterated that we can no longer allow online registration on weekends since there is no tech support. Discussion around the Indoor Coordinator position being vacant beginning this spring and potential options for recruiting. Look at the possibility of posting the position at the University and SaskPoly Tech, targeting a student who is looking for valuable experience that aligns with their education and a reference. Postings may be free. Motion to adopt coordinator reports by Leanne and seconded by Jeff. Carried.
9. **Community Consultant Report:** Electronically emailed by Karen on January 9<sup>th</sup>. See attached.
10. **Announcements:** Next meeting is *Tuesday, February 6<sup>th</sup>, 2018* at the Silverspring Resource room at 8 pm.
11. Meeting adjourned at 9:00 pm.