

Minutes of the Silverspring Community Association

Tuesday, April 10th, 2018

Silverspring School Resource Room

Attendance:

Leanne McLean, Karen Farmer (City rep), Karmen Maslin, Kyla Earle, Craig Smith, Kathy Brander, Tammy Fitzpatrick, Norm H, Jen Anderson, Jeff L, Kyla C

1. **Call to Order:** Kyla E called the meeting to order at 8:02 pm.
2. **Approval of the Agenda:** Kyla E has the following to add to the agenda:
 - a. **Chair's Report:** Request from Cary D to share softball equipment with Evergree,
 - b. **New Business:** Cary D to address sign from the city
 - c. **Announcements:** Next meeting s/b May 1st.

Approval with the additions above - motion made by Karen, seconded by Kathy. Carried.

3. **Adoption of the minutes from March 7th 2018:** Motion to adopt made by Tammy, seconded by Craig. Carried.
4. **Business Arising from Minutes:**
 - a. T-shirts – Karmen handed out a couple of mock ups, red and green with the revised logos, etc. Discussion decided to go with red. Kyla E made a motion to order red t-shirts for all executive members that will be staying on next year plus an additional 5 for extras/new members. Leanne seconded. All in favor.
 - b. Portable sign update – Craig ordered a 6x8 white sign, with 2 sets of letters and guard. Total cost \$2,216.44. Delivered in approx. 10 days. Will have to purchase a mobile sign permission slip for \$30 per year. No licensing fee because the sign is not permanent. It has been confirmed that Ebenezer will not charge rent.
5. **Chair's Report:**
 - a. Childcare Directory - A community member has asked if the community has a childcare directory. SCA has historically and it was extremely time consuming to keep up with the constant changes.
 - b. Softball equipment – Yes to sharing with Evergreen, recommend asking for a small deposit.
6. **Treasurer's Report:** Emailed Tuesday, April 10th. Tammy adopted and Jen seconded.
7. **New Business:**
 - a. **EACCA/SCA/SFG BBQ** – Craig, Kathy, Brian and Kyla E met with the other community associations to begin working out details. Date: June 3 from 10 am to 2 pm at the Forestry Farm. Free burger/hot dog with wristband, color coded to CA. Additional food will be available for purchase. Planned sport demos, such as cricket and music and entertainment. Online volunteer signup will be available.
 - b. **Tent canopy** – For sale at Walmart for \$100, does the SCA want to purchase? Will continue to borrow on an as needed basis.
 - c. **Kinder clinic** – Kyla E will discuss with Karen after the meeting.

- d. **Indoor coordinator and rink coordinator required** – Since programming is the basis of our CA and required for city grants, Kyla E will move in to the Indoor Coordinator position and will leave the President position vacant for now. Norm will not be renewing his term as rink coordinator next year – he advised that the roof is ok.
 - e. **City Grant deadlines** - Norm will complete the rink grant for April. Kyla has completed the cost as a barrier grant.
 - f. **Sign replacement** – City paid for the original sign so the SCA is not out of \$. City has stated there is no room for a replacement sign.
8. **Coordinator Reports:** Reports were distributed electronically by Kyla E in early April.
- a. Social – Plant night at Solar Gardens in May, including transportation. Silverspring members will cost slightly less. Decided the Garage Sale weekend will be May 26 and will have an online version of registrants.
 - b. Website – Do we want to start selling advertising. Other CAs charge approx. \$150 for bus card ad. How to solicit business? Start June 1st for timing. Tammy to work out details.

Motion to adopt coordinator reports by Leanne and seconded by Tammy. Carried.

9. **Community Consultant Report:** Monthly report distributed.
10. **Announcements:** Next meeting is *Tuesday, May 1st, 2018* at the Silverspring Resource room at 8 pm.
11. Meeting adjourned at 9:25 pm.