

	<b>POLICIES &amp; PROCEDURES</b>  <b>TITLE: COST AS A BARRIER POLICY</b>
<b>Silverspring Community Association</b>	<b>DATE REVISED:</b> November 5, 2003 <b>DATE EFFECTIVE:</b> January 1, 2003

**The Silverspring Community Association presently subsidizes all programs offered within the community and will provide individual support for families who are unable to participate in programs due to financial burden.**

**Purpose**

To ensure all members of the Silverspring Community have the opportunity to access programs offered by the Silverspring Community Association despite financial constraints.

**Policy**

The Silverspring Community Association will review all request for assistance brought forward by families wishing to participate in activities sponsored by the Association. This will be done in a confidential manner with involvement by the president and one other executive member.

**Procedures**

Information on the cost as a barrier policy will be included in the newsletters distributed immediately prior to the fall and winter registrations.

Individuals who are requesting support through the cost as a barrier program will be required to complete the attached request form. This form will be available through the indoor coordinator or president.

The request for financial support will be reviewed by the appointed individuals and recommendations made to the community executive at the next available meeting and a decision made at that time.

Financial support will be considered for families whose annual income is < \$20,000.

The community association will provide support to include the waving of the fee for the program. Families will still be required to purchase a Silverspring Community Membership.

Through this initiative, the community association will fund one program per family, per session.

This policy will be reviewed annually October to review the Cost as a Barrier funding provided by the City of Saskatoon and determine if the policy should be modified accordingly.